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Federal Emergency Management Agency

Washington, D.C. 20472

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Executive Registry

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Rend 22 Feb

Honorable William J. Casey Director Central Intelligence Agency Washington, D.C. 20505

Dear Mr. Kasey

We are pleased that you are going to be able to address the participants of the National Defense Executive Reserve National Conference on Monday, March 7, at the Shoreham Hotel.

At your request, we have changed the time of your appearance on that day to 9:40 a.m. We have adjusted that time period, too, so that your 10-minute question and answer period will be scheduled at the end of your presentation. Your presentation, therefore, should take approximately one-half hour (9:40 - 10:10 a.m.), followed by the 10-minute question and answer period.

Secretary Weinberger's presentation will now follow yours - at 10:20 a.m.

We have enclosed an updated conference schedule for your information.

Sincerely,

Louis 9. Graffrida Director

Enclosure

cc: Caspar W. Weinberger Secretary of Defense



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